

December Meeting Minutes

The Elgin City Council met for a regular meeting on Monday, December 4, 2017, at the Elgin City Hall. Notice of said meeting had been posted at three places, namely, Dean's Market, US Post Office and the Elgin City Hall, as prescribed by law.

Mayor Schmitt called the meeting to order at 7:30 p.m. and announced the location of the Open Meeting Act.

Councilmen present were, Duane Miller, Don Mackel, Jim Kittelson and Mike Dvorak.

Staff present was Don Poulsen and Vicki Miller.

Also present was Dennis Morgan. Sheriff Moore arrived at 8:10 p.m.

A motion was made by Mackel to approve the previous meeting minutes. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

OLD BUSINESS:

Councilman Kittelson reported on the cost of new bunker gear, which was discussed at the November meeting. It was reported last month that the present bunker gear is out dated and because of safety issues, needed to be replaced.

The cost is \$2000.00 each and there are 37 firemen listed on the roster, but there seven (7) that will not need new gear. The total cost would be \$60,000.00.

Kittelson was asked how much the fire department could afford to pay for. Kittelson replied they could probably pay \$10,000.00 because they need to finish paying for the new helmets.

A motion was made by Mackel to give the fire department \$50,000.00 out of the sales tax funds to purchase the new bunker gear. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

Utility Superintendent Poulsen reported to the Council that the water well #77-1 had been placed on emergency standby with the Department of Health and Human Services.

Poulsen also presented the Council with a bid from Sargent Drilling to set the well up to be able to use the well in case of emergencies, without entering the system. This would allow the fire department to fill trucks, if needed. The amount of the bid is \$6,439.03.

Discussion was held on the amount of gallons per minute it would produce.

Following discussion, a motion was made by Dvorak to accept the bid from Sargent Drilling in the amount of \$6,439.03. A second to the motion was made by Miller. All members voted aye and the motion carried.

The parking lot at the pool was again discussed. Councilman Mackel suggested that the fence from the old pool be used to fence in the parking lot. Poulsen said a cable around the area might work better than the fence.

Discussion was also held on poured curbing. Mayor Schmitt will check into the cost for the next meeting and Councilman Dvorak will have a drawing available for the next meeting.

Discussion regarding a sign for the pool was tabled until the January meeting.

Mayor Schmitt asked if there was any other old business. Items discussed were the drainage by the Antelope County Barn. City Engineer Zwingman did not respond back regarding this; also, culverts on West Beech Street and drainage at Pollock Redi-Mix.

There being no more old business to discuss, Mayor Schmitt declared the regular meeting adjourned. The regular meeting ended at 7:47 p.m.

REORGANIZATIONAL MEETING MINUTES

Mayor Schmitt called the reorganizational meeting to order at 7:48 p.m. Everyone in attendance for the regular meeting was still in attendance, with Sheriff Moore arriving at 8:10 p.m.

A motion was made by Mackel to appoint Councilman Dvorak as President of the Council. A second to the motion was made by Miller. All members voted aye, with Dvorak abstaining and the motion carried.

A motion was made by Kittelson to approve Resolution 2017-4, a resolution setting appointments, committees and boards for the 2018 year. A second to the motion was made by Miller. Roll call vote showed four ayes and zero nays. There being four ayes and no nays, Mayor Schmitt declared Resolution 2017-4 passed and adopted.

Mr. and Mrs. Tony Getzfred did not attend the meeting to discuss a new driveway approach at their home.

Mayor Schmitt explained the problems that were encountered with the Nebraska Department of Roads with the water line from Highway 14 west to Meadowbrook Subdivision.

But due to NDOR requirements, the water line to Meadowbrook was installed from Myrtle Street to the property line.

Mayor Schmitt explained that when the Highway 14 repairs are made in 2020, the system will be looped at that time.

Pool passes for 2018 were discussed, as people have been asking for Christmas gifts.

The cost of the family pass is currently \$90.00, individual is \$60.00 and the daily cost is \$2.50.

Rates from an area aquatic center were compared and discussion was held on residential and non-residential.

A motion was made by Miller to raise the price of tickets as follows: A family pass will be \$100.00, individual pass will be \$70.00 and daily admission will be \$3.00 per person three (3) years old and older. All family passes will be for immediate family only. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Any action on Wi-Fi for the office was tabled until someone from Rise Broadband responds to repeated inquiries.

Two building permits were reviewed. The building permits were received from Dave Henn and JSMM Farms.

Mr. Henn will be adding a 10'x28'x 8' addition to the east side of his shed located at 305 S 3rd Street. A written easement was obtained from Lawrence and Helen Borer allowing the addition to be closer than six (6) feet from the property line.

JSMM Farms is installing a new basement under their property located at 514 S 2nd Street. The basement will be 24'x 28'x 8' in size.

Following review of the permits, a motion was made by Dvorak to approve both permits, pending required signatures. A second to the motion was made by Mackel. All members voted aye and the motion carried.

Due to the New Year's Day holiday falling on the first Monday of the month, the next regular meeting date will need to be changed. A motion was made by Dvorak to set Tuesday, January 2, 2018 as the next regular meeting date. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

In the maintenance report, the ad requesting all vehicles be removed from the streets during snow removal will be placed in the Elgin Review.

In the attorney's report, an email from City Attorney Bartell, stated that a letter had been sent to Joe Kittelson and if nothing is done within 15 business days he will file a complaint against Kittelson, Voborny and Corner Service & Tire.

There was nothing to report in the trash/recycling report, Sheriff's report or Clerk's report.

A motion was made by Mackel to accept the treasurer's report, subject to audit. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

(CLAIMS)

Clerk Miller reported that additional claims needed to be added to the claims and transaction report. A claim from the Elgin Review in the amount of \$81.41 with \$45.41 out of the general fund and \$36.00 out of the street fund. Also claims out of the general fund in the amount of \$4986.90 for Mayor and Councilmen's annual salaries.

A motion was made by Miller to pay the claims, additional claims and approve the transaction report. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

In the Councilman's report, Councilman Dvorak reported that he still needed to install the doors at the swimming pool.

There being no further business to come before the Elgin City Council, Mayor Schmitt declared the meeting adjourned. The next regular meeting will be held on Tuesday, January 2, 2018. The meeting ended at 8:15 p.m.

Mayor Mike Schmitt

City Clerk Vicki S. Miller

CLAIMS

GENERAL:

ERPPD,se,82.31-Great Plains Communications,se,50.75- Fitzgerald, Vetter & Temple,se,350.00-Jeanette Meis,se,75.00-Prudential,retirement,633.95-US Treasury,tax,2564.50-Elgin Review,prnt,45.41-Dean's Market,su,31.38-APPEARA,su,44.16-Eakes Office,su,12.88-Nationwide, ins,250.00-Bank of Elgin,ins, 2250.00-Black Hill Energy,se,115.44-Payroll,6803.94

SALES TAX:

Pool Fund: 2891.97

STREET:

ERPPD, se, 1151.74- Verizon Wireless, su,55.45-Elgin One Stop,su,228.50-Black Hills Energy,se,57.29- Elgin Equipment,su,27.00-Sapp Bros,su,117.48-Kayton International,rent,1959.00-Seda Land,se,297.50- Koinzan Enterprises,su,48.75-Dean's Market,su,23.10-Bomgaars,su,95.38-Corner Service,parts,260.90- B & S Concrete,rprs,2282.00-Beckman Lumber,su,71.40-Neligh Auto,parts,20.76-Elgin Review,ad,36.00- Payroll,1168.68

WATER:

ERPPD,se,529.96-Verizon Wireless,su,55.46-Great Plains Communications, se,43.81- NE Health Lab,test, 254.40-Municipal Power Pool,fee,667.67-US Post Office,su,71.35-Dept of Revenue, tax,2338.51-Sargent Drilling,se,73751.25-NE Rural Water,class,375.00-Hawkins,su,246.00-GIS Workshop,se,6220.00-NE DEQ,loan,3344.16-One Call Concepts,se,7.74-Payroll,2337.36

SEWER:

ERPPD,se,874.54-Great Plains Communications,se,47.95-One Call Concepts,se,7.74-Municipal Power Pool,fee,667.66-NE DEQ,loan,3408.42-NE Wastewater Operators,fee,30.00-Dept of Revenue,tax,617.18- Payroll,887.74

FIRE:

ERPPD,se,127.63-Great Plains Communications,se,54.73-APPEARA,su,44.16-Black Hills nergy,se,192.60

POLICE:

Antelope Co Sheriff,se,2,700.00-Beckman Lumber,rent,150.00

TRASH PICKUP/RECYCLING:

Bud's Sanitary Service,se,4927.50-Betty Moser,rent,100.00-Municipal Power Pool,fee,667.67

POOL:

ERPPD,se,40.65-Black Hills Energy,se,33.69

PARK:

ERPPD,se,75.37-Payroll,280.95

LIBRARY:

ERPPD,se,54.15-Amazon,bks,189.23-Black Hills Energy,se,68.01-Great Plains Communications,se,11.27- Dianne Gunderson,ex,64.49-Payroll,1134.84

YOUTH: