

November Meeting Minutes

The Elgin City Council met for a regular meeting on Monday, November 6, 2017, at the Elgin City Hall. Notice of said meeting had been posted at three places, namely, Dean's Market, US Post Office and the Elgin City Hall, as prescribed by law.

Mayor Schmitt called the meeting to order at 7:30 p.m. and announced the location of the Open Meeting Act.

Councilmen present were Duane Miller, Don Mackel, Jim Kittelson and Mike Dvorak.

Staff present was Vicki S. Miller and Don E. Poulsen.

Also present was Janet Koinzan and Dennis Morgan.

A motion was made by Kittelson to approve the previous regular meeting and special meeting minutes. A second to the motion was made by Miller. All members voted aye and the motion carried.

Water Well Update: Mayor Schmitt reported that the new well was online and running.

Discussion was held on the parking lot at the pool. Mayor Schmitt stated that we needed to have some idea on what we wanted, so we can get something started before next year.

Councilman Miller asked how many vehicles we needed to plan for. Mayor Schmitt felt that between 10 and 12 were usually there.

Councilman Dvorak stated we should plan for 20 vehicles.

Curbing was discussed, as something needs to be installed to keep the rock on the parking lot, unless we just asphalt the whole thing.

The Council will get together to see if any fill is needed and to outline the parking lot.

A service agreement for the City's generators in the amount of \$560.00 each was discussed. The Council decided not to implement the service agreements.

City Clerk Vicki Miller informed the Council that during the City's audit, the auditors felt the surcharge on the water bills needed to be taxable, and she asked that the Council make a decision on whether they wanted to charge \$3.00 plus tax or \$2.82 plus \$.18 cents tax.

A motion was made by Mackel to charge \$2.82 plus \$.18 tax. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

The Elgin Volunteer Fire Department requested sales tax funds to be used to help purchase new bunker gear. Councilman Kittelson informed the Council that the present gear was outdated and needed to be replaced for liability purposes.

The cost of new jackets and pants is approximately \$2,000.00 each and they last about 10 years.

Kittelson stated that the firemen certified in SCBAs and going into fires really needed the new gear, but he was unsure exactly how many that was.

The fire department had just received 19 new helmets with grant funds.

The matter was tabled until the next meeting, when an accurate number and cost would be available.

Building permits were received from Janet Koinzan (2), John Stuhr and Bev Codr. Ms Koinzan presented the plans for the three-plex being constructed at Meadowbrook Subdivision.

A motion was made by Dvorak to approve the building permit, pending signatures. A second to the motion was made by Miller. All members voted aye and the motion carried.

Ms Koinzan also submitted a permit to construct a 28'x32'x8' attached garage at 210 Cedar Street with the driveway entrance from 3rd Street.

Ms Koinzan asked permission to cut or grind the curb for a driveway entrance.

A motion was made by Kittelson to approve the building permit and driveway entrance, pending signatures. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

John Stuhr's building permit was to construct a 36' x 52' storage shed.

A motion was made by Mackel to approve the permit, pending signatures. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

A building permit from Bev Codr was reviewed. Mrs. Codr will be placing a 40'x8' storage container at 306 N 2nd Street.

A motion was made by Dvorak to approve the building permit, pending signatures. A second to the motion was made by Mackel. All members voted aye and the motion carried.

There was no building permit filed by Dave Henn.

In the maintenance report, Poulsen asked the Council what they wanted to do with the old water well, either emergency or standby well.

We could tap a water line to it, because it needs to be water lubed. We won't be able to pump it into the main line.

Poulsen will get more information for the next meeting.

Poulsen was asked to finish cleaning up the junk at the pool parking area.

There was nothing to report in the Sheriff's report, Attorney's report or the Trash/Recycling report.

A motion was made by Dvorak to accept the treasurer's report, subject to audit. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

A motion was made by Mackel to pay the claims and approve the transaction report. A second to the motion was made by Miller. All members voted aye and the motion carried, with Miller abstaining on the claim from Clerk Miller. (CLAIMS)

In the Councilmen's report, Mayor Schmitt reported on the easement at the new well house. There will be a correction to the easement to 15 feet north and 15 feet south and 10 feet east of the well house.

Mayor Schmitt also reported that the pump at the pool, that we were concerned about because of the voltage, will be under a two year warranty.

Also reported in the Councilman's report, was that the Young and Lively, were not going to do anything about a sign at the pool. The Council was asked to bring any ideas for a sign to the next meeting.

The electrical box at the well house needs to be picked up by the electrician.

In the Clerk's report, discussion was held on placing a speed bump in an alley to slow down the vehicles using it.

Clerk Miller had received a complaint from a neighboring property owner concerned about the speed of vehicles using the alley south of her home. She stated several children use the alley to go to school and she was worried someone could be injured if something wasn't done.

The Council doesn't want to install any kind of speed bump in the alley, because of concerns that everyone will want one if we start doing that.

The Council will however contact Sheriff Moore and asked that patrolling of that alley be increased.

There being no further business to come before the Elgin City Council, Mayor Schmitt declared the meeting adjourned. The next regular meeting will be held on Monday, December 3, 2017 at 7:30 at the Elgin City Hall. Meeting ended at 8:00 p.m.

Mayor Mike Schmitt

City Clerk Vicki S. Miller

CLAIMS

GENERAL:

ERPPD,se,129.61-Great Plains Communications,se,50.79- Fitzgerald, Vetter & Temple,se,399.88-Jeanette Meis,se,75.00-Prudential,retirement,640.13-US Treasury,tax,2558.06-Elgin Review,prnt,128.46-Dean's Market,su,9.98-APPEARA,su,63.23-Eakes Office,su,102.44-NE Municipal Clerks Asso,dues,25.00-NE Municipal Clerks Academy,se,223.00-Schmitt Construcion,rprs,1909.00-Bank of Elgin,ins,2250.00-Black Hill Energy,se,82.45-Payroll,2024.83

SALES TAX:

Pool Fund: 2563.05

STREET:

ERPPD, se, 1132.78- Verizon Wireless, su,87.89-Elgin One Stop,su,190.36-Home Town Station,su,379.76- Black Hills Energy,se,34.77-CVA,su,415.34-NE Environmental,su,138.57-Elgin Equipment,rprs,130.18- Sapp Bros,su,72.51-Kayton International,su,173.98-Heartland Fire,se,719.75-B's Enterprises,su,1368.00- Connect Now,su,24.99-Jerry's Feed,su,50.49-Seda Land,se,1380.00-Titan Machinery,su,1570.00- Payroll,1759.32

WATER:

ERPPD,se,954.69-Verizon Wireless,su,87.90-Great Plains Communications, se,43.85-CVA,su,35.18.07- NE Health Lab,test,67.00-Municipal Supply,su,199.08-US Post Office,su,96.20-Dept of Revenue, tax,32.68-Schmitt Construction,rprs,87.50-Connect Now,su,25.00-Sargent Drilling,se,28252.34-ACES,se, 9250.00-DHHS Licensure Unit,recertification,345.00-NE Water Resources,dues,105.00-One Call Concepts ,se,13.41-USA BlueBook,su,724.31-Sheena Uecker,return,10.04-Sheena Uecker Account,return,89.96- Laura Fischer Account,return, 100.00-Myles Lammers Account,return,100.00-Bank of Elgin,bad check, 349.79-Payroll,3518.66

SEWER:

ERPPD,se,1104.95-Great Plains Communications,se,47.99-Midwest Labs,test,475.500-Dean's Market,su, 3.39-Elgin Equipment,rprs,114.95-One Call Concepts,se,13.41-MARC,su,1240.16-Dept of Revenue,tax, 10.63-Payroll,1348.70

FIRE:

ERPPD,se,135.09-Great Plains Communications,se,54.77-APPEARA,su,63.22-Black Hills nergy,se,70.65- Flenniken Electric,se,213.83-Vicki Miller,ex,11.77

POLICE:

Antelope Co Sheriff,se,2,700.00-Dwain's Security,su,1844.00

TRASH PICKUP/RECYCLING:

Bud's Sanitary Service,se,4927.50-Betty Moser,rent,100.00

POOL:

ERPPD,se,702.16-Black Hills Energy,se,33.69-CVA,su,1.99-Mid State Testing,se,573.00

PARK:

ERPPD,se,91.31-NE Dept Revenue,tax,9.16-CVA,su,70.00-A-1 Tree Service,se,1712.00-Payroll,410.64

LIBRARY:

ERPPD,se,63.17--Amazon,bks,92.33-Black Hills Energy,se,37.99-NE Library Commission,se,500.00- Elgin Review,se,35.00-CVA,su,9.99-Payroll,1134.84

YOUTH:

ERRPD,se,23.10