

April Meeting Minutes

The Elgin City Council met for a regular meeting on Monday, April 2, 2018, at the Elgin City Hall. Notice of said meeting had been posted at three places, namely, U.S. Post Office, Dean's Market and the Elgin City Hall, as prescribed by law.

Mayor Schmitt called the meeting to order at 7:30 p.m., and announced the location of the Open Meeting Act.

Councilmen present were Duane Miller, Mike Dvorak, Jim Kittelson and Don Mackel.

Staff present was Don E. Poulsen and Vicki S. Miller.

Also present was Dennis Morgan, Lynell Morgan, Kathy Dinslage and Connie Dvorak.

A motion was made by Miller to approve the regular meeting minutes and One and Six Year Street hearing minutes. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

Connie Dvorak, Kathy Dinslage and Lynell Morgan, members of the Park and Tree committee met with the Council to discuss purchasing trees and improvements at the park.

Connie informed the Council that they were not sure that 6 trees would fit in the area between Oak Street and the pool.

Prices had been received from Earl May- 6 spruce 4' to 5', delivered and planted would be \$3000.00. From a wholesaler in Omaha 6' spruce would be \$150.00 plus delivery fees. From Arbor View Farms the trees would be 6' to 7' and would cost \$200.00 each.

Connie also asked that the Council consider a deciduous tree to be planted for Arbor Day, which was estimated to cost \$150.00.

Discussion was held on the sewer line running through the park and the sprinkler heads in the park.

Following discussion, a motion was made by Mackel to allow up to \$1,500.00 to purchase the trees from Arbor View Farms, plus a tree for Arbor Day. A second to the motion was made by Kittelson. All members, except Dvorak who abstained, voted aye and the motion carried.

Discussion was held on swing mats to place under the swings. Mrs. Dvorak stated that instead of the mats, there was a possibility of installing a heavy duty landscaping material under the crumb rubber.

Clerk Miller reported on the information she received from Sterling West regarding the swing mats. The cost of each is \$130.80 with shipping on 4 estimated to be \$125.00.

Councilman Dvorak also stated that new chains were also needed for the swings as some were exposed.

A motion was made by Dvorak to purchase 4 mats and the necessary chains. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Mrs. Dvorak also requested approximately \$200.00 for plant replacements for Centennial Gardens.

Connie stated that she hoped the FFA members will help removed the rock and replace them with mulch. Some of the shrubs need to be moved. No trees will be added because of the electrical lines.

A motion was made by Mackel to approve the \$200.00 for replacement plants. A second to the motion was made by Miller. All members voted aye and the motion carried.

Mrs. Dvorak added that it doesn't do any good to take care of Centennial Gardens if the ditch doesn't get mowed and weeded.

Mayor Schmitt presented the agreement with St. Boniface Ball Diamond Association. The agreement is for use of the ballfield for a three month period of May, June and July. The cost is the same as last year at \$3,000.00.

A motion was made by Dvorak to sign the agreement. A second to the motion was made by Miller. All members voted aye and the motion carried.

Four bids for armor coat oil were received and opened. The bids were for MC-800 and CRS-2P:

Company	MC-800	CRS-2P
Topkote	\$2.73	No Bid
The Road Guy	\$3.33	\$3.04
H & L Asphalt	No Bid	\$3.15
Sta-Bilt Construction	\$2.64	\$2.54

Poulsen explained to the Council that the CRS-2P is used by the State of Nebraska and is water based oil instead of diesel oil based oil. Poulsen stated that you lay the gravel down and then pick it up a lot quicker than with the MC-800. Also the amount of gravel needed is supposed to be less.

Following discussion a motion was made by Dvorak to try the CRS-2P and accept the bid from Sta-Bilt Construction at \$2.54 per gallon for 13,000 gallons. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Clerk Miller reported that community cleanup day will be held on Thursday, May 10, 2018. Two dumpsters will be delivered in the morning and picked up that night.

A motion was made by Miller to approve Gary Dreger to the fire department. A second to the motion was made by Mackel. All members voted aye and the motion carried.

A motion was made by Kittelson to approve Lacy Bottorf, Melissa Heithoff and Maria Kinney to the Elgin Rescue Service. A second to the motion was made by Miller. All members voted aye and the motion carried.

A motion was made by Mackel to hire Baylee Wemhoff as a full time lifeguard and Lydia Behnk and Ally Wemhoff as part time lifeguards. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

A motion was made by Miller to hire Hunter Reestman as office assistant. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

A letter was received from City Engineer John recommending that the bridge railing be erected, with reflective tape at the four corners.

Mayor Schmitt stated he had contacted Merle Moser again and asked that it be done within the next 30 days.

The Council set May 7th at 6:15 p.m. to do a walk-through of all City buildings.

Building permits were received from Bryan Jensen and Betty Moser. Mr. Jensen is adding an 18' x 12' deck on the east side of his home at 302 Oak Street. Mrs. Moser is replacing here double driveway and replacing a wooden deck with a concrete patio at her home located at 400 Elm Street.

A motion was made by Dvorak to approve the building permits. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

In the maintenance report discussion was held on shutting the water off at the park building due to the low temperatures.

There was nothing to report in the Sheriff's report and the Trash/Recycling report.

In the Attorney's report, Clerk Miller reported that Mr. Bartell had filed the complaint on the owner of the dog that killed the neighbor's chickens.

A motion was made by Mackel to accept the treasurer's report, subject to audit. A second to the motion was made by Miller. All members voted aye and the motion carried.

A motion was made by Dvorak to approve the transaction report and paying of the claims. A second to the motion was made by Kittelson. All members voted aye, with Miller abstaining on the claim from Clerk Vicki Miller, and the motion carried. (CLAIMS)

In the Councilman's report, items discussed were Jeannette Meis' alley, curb at the Community Center, culvert at 6th and Oak and the drainage ditch at Steve Heithoff's.

The CVA bin item will be discussed at the May meeting due to the plans not being finalized.

Mayor Schmitt reported that a new door was needed at the well house on 1st Street at the cost of \$645.00.

Also discussed was the drainage at the County Barn, concrete repairs planned on streets, construction of storage building and the need to store bench and picnic tables.

Councilman Kittelson reported that the fire coats had not been delivered yet.

In the Clerk's report, Clerk Miller reported that the office will be closed April 20th through the 27th and opening on Monday, April 30th.

The 2016-17 audit was given to the Council, if there are any questions or if the Council would like the auditors could be requested at the May meeting.

Postcards were sent reminding residents to license their dogs before May 1st

There being no further business to come before the Elgin City Council, Mayor Schmitt declared the meeting adjourned. The next regular meeting will be held on Monday, May 7, 2018 at 7:30 p.m. at the Elgin City Hall. Meeting adjourned at 8:40 p.m.

Mayor Mike Schmitt

City Clerk Vicki S. Miller

CLAIMS

GENERAL:

ERPPD,se,90.86-Great Plains Communications,se,51.98- Fitzgerald, Vetter & Temple,se,350.00-Jeanette Meis,se,75.00-Prudential,retirement,637.08-US Treasury,tax,2415.12-Elgin Review,prnt,129.54-NE Dept

Of Revenue,tax,1081.54-APPEARA,su,44.16-Bank of Elgin,ins,2250.00-Black Hill Energy,se,234.35-Eakes Office Solutions,su,333.73-Ramada Midtown,se,179.90-V Miller,ex,115.38-Payroll,1819.03

SALES TAX:

Pool Fund: 2421.75

STREET:

ERPPD, se, 1198.89- Verizon Wireless, su,56.47-Elgin One Stop,su,98.63-Black Hills Energy,se,158.92-Home Town Station,su,59.95-Bryan Jensen,su,21.48-Complete Pest Elimination,se,3040.00-Payroll,1212.43

WATER:

ERPPD,se,913.10-Verizon Wireless,su,56.47-Great Plains Communications, se,45.04- NE Health Lab,test,49.00-Fairfield Inn,se,94.95-D Poulsen,ex,162.94-One Call Concepts,se,2.27-Bomgaars,su, 29.99-Elgin Review,prnt,429.69-US Post Office,su,96.07-Dept of Revenue,tax,313.42-ACES,se,2125.59-Rutjen's Const,se,16210.55-Payroll,2424.86

SEWER:

ERPPD,se,1038.55-Great Plains Communications,se,49.18-Midwest Labs,Test,182.75-Dept of Revenue,tax,117.21-Fairfield Inn,se,94.95-One Call Concepts,se,2.26-Elgin Review,prnt,56.76-US Post Office,su,46.67-Payroll,931.46

FIRE:

ERPPD,se,138.77-Great Plains Communications,se,55.96-APPEARA,su,44.16-Black Hills Energy,se,615.06-Echo Electric,su,65.95-Travelers,ins,4456.00

POLICE:

Antelope Co Sheriff,se,2,700.00-J.P. Cooke,su,82.30-US Post Office,su,41.20

TRASH PICKUP/RECYCLING:

Bud's Sanitary Service,se,4644.00-Betty Moser,rent,100.00-US Post Office,su,46.66

POOL:

ERPPD,se,29.88-Black Hills Energy,se,34.01

PARK:

ERPPD,se,382.48-NE Dept of Revenue,tax,47.60-Payroll,280.96

LIBRARY:

ERPPD,se,66.75-Amazon,bks,25.91-Black Hills Energy,se,167.78-Great Plains Communications,se,108.15-Dianne Gunderson,ex,138.64-Elgin Review,su,39.00-Payroll,1134.84

YOUTH: