

## July Meeting Minutes

The Elgin City Council met for regular meeting on Monday, July 2, 2018. Notice of said meeting had been posted three places, namely, U.S. Post Office, Dean's Market, and the Elgin City Hall, as prescribed by law.

Due to the absence of Mayor Schmitt, President of the Council Mike Dvorak called the meeting to order at 7:30 p.m. and announced the location of the Open Meeting Act.

Other Councilmen in attendance were Jim Kittelson, Don Mackel, and Duane Miller.

Staff present was Don E. Poulsen and Vicki S. Miller. Sue Vanis arrived at 8:00 p.m.

Also present was Keith Gillham, Martin Wid, and Dennis Morgan.

A motion was made by Kittelson to approve the previous regular meeting minutes. A second to the motion was made by Miller. All members voted aye and the motion carried.

Keith Gillham presented the Council with plans for two new bins. The plans were the same as the plans reviewed last month.

Mr. Gillham explained that they could not move the 74'-3" bins back so they would meet the 6 foot setback. This is due to the new pit and leg.

Gillham stated that the 74'3" bins would be approximately three feet into the setback.

However, if they weren't allowed to infringe on the 6 foot set back, they would be forced to build the 68'1" foot bins. Mr. Gillham stated they preferred building the larger bins.

Gillham explained that he did not have the elevations for drainage on Beech Street yet, but was working with Advanced Consulting Engineering Services to get these done.

Gillham stated he would need to check into resurfacing the streets, as he was not sure of this.

A truck staging area will be located between the alley and Beech Street to try and keep the truck backup off the highway.

The new scale to the east of the existing scale will help with traffic flow.

Following discussion, a motion was made by Mackel to approve the Site Plan Option #2, which is the 74'3" bins allowing Central Valley Ag to infringe on the setback and to install another scale to the east of the existing scale. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

A motion was made by Mackel to approve the inter-local agreement with Antelope County and the Antelope County Library Association. A second to the motion was made by Miller. All members voted aye and the motion passed.

A new contract with Bud's Sanitary Service was reviewed by the City Attorney and the recommended changes made.

The contract is for a five year period with no cost increase.

A motion was made by Kittelson to approve the new contract with Bud's Sanitary Service LLC. A second to the motion was made by Miller. All members voted aye and the motion carried.

There were no bids received for the washer and dryers.

The Council suggested that the items be placed on Antelope County Exchange.

There were no building permits received.

In the maintenance report, Poulsen explained the problems with the cutter and transducer at the sewer plant.

There was nothing to report in the Sheriff's Report, Trash/Recycling Report, or Clerk's Report.

In the Attorney's report, the status of the Orlowski case was discussed.

A motion was made by Mackel to approve the treasurer's report, subject to audit. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

A motion to pay the claims and approve the transaction report was made by Miller. A second to the motion was made by Kittelson. All members voted aye, with Miller abstaining on the claim from the City Clerk and Kittelson abstaining on the claim from Kittelson Home Repair, and the motion carried. (CLAIMS)

In the Councilman's report, Kittelson asked about installing gutters on the new well house due to erosion by the building.

Discussion was held on the cleaning of the public bathrooms and showers at the park.

In the pool report, Sue stated everything was going well.

Since Don adjusted the auto fill everything works much better.

There was a problem with the vacuum, but Don fixed that.

Red Cross lessons started today with a large number attending.

There are a couple of weekends in July where only three can work. Sue is trying to find replacements but if they cannot be found, the pool will need to be closed.

The pool will be closed for the July 4<sup>th</sup> evening hours.

There being no further business to come before the Elgin City Council, President Dvorak declared the meeting adjourned.

The next regular meeting will be held on Monday, August 6, 2018 at 7:30 p.m. at the Elgin City Hall.

The meeting ended at 8:10 p.m.

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President of the Council

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City Clerk Vicki S. Miller

## CLAIMS

### GENERAL:

ERPPD,se,123.10-Great Plains Communications,se,51.91- Fitzgerald, Vetter & Temple,se,350.00-Jeanette Meis,se,125.00-Prudential,retirement,630.76-US Treasury,tax,3963.92-Elgin Review,prnt,49.09- APPEARA,su,44.16-Bank of Elgin,ins,2250.00-Black Hill Energy,se,86.32-Eakes Office Solutions,su, 106.55-Dean's Market,su,32.21-NE Dept. of Revenue,tax,1021.25-One Office Solutions,su, 449.00 Payroll,2304.57

### SALES TAX:

Pool Fund: 1918.91

### STREET:

ERPPD, se, 1152.60- Verizon Wireless, su,56.45-Elgin One Stop,su,138.38-Black Hills Energy,se,35.09- Home Town Station,su,166.37-Central Valley Ag, su,5.63-Bomgaars,su,42.99-Sapp Bros,su, 57.86-Asphalt & Concrete Materials, su,4100.42-Corner Service & Tire,su,144.95-Albracht Disposal Service,su,796.08- Elgin Equipment & Machine Co,se,20.00 Payroll,1234.48

### WATER:

ERPPD,se,837.61-Verizon Wireless,su,56.46-Great Plains Communications, se,44.97- One Call Concepts,se,11.13-Jim Kittelson,se,250.00-Elgin Body & Glass,se,150.00-Central Valley Ag,se,652.16- US Post Office,su,24.70-Dept of Revenue,tax,328.45-Dean's Market,su,9.38-NE Public Health Lab,test, 190.00-Payroll,2468.96

### SEWER:

ERPPD,se,813.74-Great Plains Communications,se,55.89-Midwest Labs,Test,268.03-Dept of Revenue,tax, 129.45-One Call Concepts,se,11.13-USA Blue Book,su,140.24-Sapp Bros,se,1.00-Payroll,596.11

### FIRE:

ERPPD,se,135.91-Great Plains Communications,se,55.89-APPEARA,su,44.16-Black Hills Energy,se, 124.68-Antelope County Treasurer,title,10.00

### POLICE:

Antelope Co Sheriff,se,2,700.00

### TRASH PICKUP/RECYCLING:

Bud's Sanitary Service,se,4725.00-Betty Moser,rent,100.00

### POOL:

ERPPD,se,348.57-Black Hills Energy,se,362.15-Great Plains Communications,se,61.95-Grainger,su, 31.60-In The Swim,su,210.95-Love Signs,se,2422.57-Pollock Redi-Mix,se,219.00-Central Valley Ag,su, 41.41-NE Dept. of Revenue,tax,180.90-Elgin Review,prnt,409.00-Dean's Market,su,4.98- Payroll,6456.17

### PARK:

ERPPD,se,528.81-NE Dept of Revenue,tax,218.41-Koinzan Enterprises,se,125.43- Payroll,287.54

### LIBRARY:

ERPPD,se,63.21-Amazon,bks,71.46-Black Hills Energy,se,38.31-Great Plains Communications,se, 124.45-Dianne Gunderson,su,83.97-Barbara Bode,su,25.81-Payroll,1134.86

### YOUTH:

ERPPD,se,85.08-Central Valley Ag,su,93.60