

June Meeting Minutes

The Elgin City Council met for a regular meeting on Monday, June 4, 2018, at the Elgin City Hall. Notice of said meeting had been posted at three places, namely, U.S. Post Office, Dean's Market and the Elgin City Hall, as prescribed by law.

Mayor Schmitt called the meeting to order at 7:30 p.m., and announced the location of the Open Meeting Act.

Councilmen present were Duane Miller, Mike Dvorak, Jim Kittelson and Don Mackel.

Staff present was City Engineer John Zwingman, Don E. Poulsen and Vicki S. Miller. Pool manager Sue Vanis arrived at 8:35 p.m.

Also present was Keith Gillham and Dennis Morgan.

A motion was made by Miller to approve the previous regular meeting minutes. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Keith Gillham met with the Council to discuss the new design for the CVA elevator bins, scale and offices.

Mr. Gillham presented two site plan options. The first site plan is to construct two 68'-1" bins that would hold 347,121 bushel each. Also a new elevator leg and a receiving bin would be built.

The site #2 plan would be to construct two 74'-3" bins that would each hold 415,125 bushel, along with the new elevator leg and receiving bin.

Mr. Gillham explained that they would prefer Option #2, but they would not meet the 6 foot set back.

The location of the new bins would be located on Central Valley Ag's property adjacent to First Street.

When asked if the bins could be moved further to the west, Mr. Gillham stated he was not sure, but would find out the answer and report back to the Council.

Councilmen Mackel stated he didn't see that the 6 foot set back would be a problem, due to it being along the street and they would still be on CVA property.

Also discussed was the installation of an additional scale which would be located east of the existing scale. New offices would be built at the existing hardware store location.

Discussion was held on the use of Beech Street and the problem with drainage along that street.

City Engineer Zwingman stated that they work frequently with EBM and they will need to submit a plan that shows elevation, drainage calculations and how the water would be handled on Beech Street, before a final decision is made.

Mr. Gillham will discuss all the issues with EBM and will attend the July meeting with finalized plans and answers to all questions discussed tonight.

Regarding the hardware store, Councilman Mackel asked if CVA would be willing to work with someone if they were interested in the inventory of the hardware store. Mackel stated that Elgin needs a hardware store.

Mr. Gillham replied that he could not guarantee anything, but felt CVA would be willing to look at other options.

City Engineer Zwingman met with the Council to discuss installing a box culvert at Myrtle and Ivy Streets.

Zwingman explained that they would extend the culvert 13' to 14' to the east to allow vehicles to make the turn and still have room for a sidewalk on the east side.

Mayor Schmitt explained that an agreement to install sidewalks would need to be in place before the City would commit to installing a box culvert.

A motion was made by Dvorak to authorize Advanced Consulting Engineering Services (ACES) to prepare plans and specifications for a box culvert. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Mr. Zwingman also explained that the State Department of Roads plans show that they will be resurfacing Highway 14 through Elgin in 2020, with bids being let so they could start in 2019, but would need to be done by 2020.

Zwingman thought that they could be asked that Elgin be done last, so we could get the new water lines installed before they come into Elgin.

Mr. Zwingman stated that a meeting was being planned with the NDOR so they can discuss the project, as well as the City replacing the water line.

Zwingman explained that he had checked with Steve McNulty regarding Elgin's remaining loan funds. Elgin has \$1,036,876 remaining, with \$259,222.00 forgiven and \$777,654.00 loan.

Mr. Zwingman presented projects from the 2012 water study with updated estimated costs. Discussion followed regarding the water main improvement projects #1-#9.

John recommended that #2 and #9 be done first and then #3 and if funds were still available the other projects would be discussed then.

Project #2 consists of the construction of an 8 inch water main along Highway 14 from North Street to Remington Street.

Project #9 consists of the construction of a 6 inch water main along Highway 14 from Remington Street to South Street.

Project #3 consists of the construction of an 8 inch water main along North Street from Plantation Street to Highway 14.

A motion was made by Miller to authorize ACES to prepare contracts, plans and specs for the water system and permits along Highway 14. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

An application for a fireworks permit was received from Mark Burenheide. Mr. Burenheide would like to sell fireworks at 409 N 2nd Street, from June 25th to July 5th.

A motion was made by Dvorak to approve the fireworks permit for Mark Burenheide. A second to the motion was made by Mackel. All members voted aye and the motion carried.

A motion was made by Mackel to approve the agreement with Justin Reestman and the men's softball team to use the field for softball games. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

A motion was made by Mackel to approve EMTs Kari Schindler and Jessica Pelster to the rescue unit. A second to the motion was made by Miller. All members voted aye and the motion carried.

A motion was made by Dvorak to approve Natalie Bauer as a sub guard pending certification. A second to the motion was made by Mackel. All members voted aye and the motion carried.

Discussion was held on a pool party for the summer reading program participants. Following discussion, a motion was made by Dvorak to approve the pool party with the library covering all expenses. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Discussion was held on the donated washer and two dryers that are sitting in the City office kitchen.

The Council directed the City Clerk to get an estimated cost of the items and then advertise them for sale, with the proceeds to go to the pool fund.

Building permits were received from Josh Kallhoff, Steve Heithoff and Chris Beckman.

Kallhoff will be building a 36' x 48' detached garage at his property located at 308 Cedar Street.

Heithoff will be constructing a 26' 6" x 68' attached garage at his home located at 310 Beech Street.

Beckman will be installing a 10' x 16' cement slab at 400 Oak Street.

A motion was made by Dvorak to approve all three permits, pending the required signatures on Beckman's and Kallhoff's. A second to the motion was made by Mackel. All members voted aye and the motion carried.

Items discussed in the maintenance report were the problem with the sprinkler system at the fire hall. A tech will be out to check into the problem.

Also the problem with the generator at the sewer plant, will need to be investigated. Someone from the generator company will come out and go through the generator.

There was nothing to report in the sheriff's report, attorney's report or the trash/recycling report.

A motion was made by Mackel to approve the treasurer's report, subject to audit. A second to the motion was made by Miller. All members voted aye and the motion carried.

A motion was made by Dvorak to pay the claims and approve the transaction report. A second to the motion was made by Kittelson. All members voted aye, with Dvorak abstaining on the claim from Arbor View Farms and Miller abstaining on the claims from City Clerk Miller, and the motion carried. (CLAIMS)

In the Councilmen's report, Councilman Miller asked if consideration could be given to finish covering the drainage ditch on the south side of Bowen Street. City Engineer Zwingman will look at the ditch and the box culvert under the highway.

In the pool report, discussion was held on the problems with the heater. Burbach Aquatics is aware of the problem and contacting the Christiansen Construction and Mechanical Inc. to figure out the problem.

Pool manager Sue Vanis reported that 53 pool passes had been sold so far.

Throughout the Vetch Day's pool party there 145-150 people in attendance and the auto fill is working much better.

Following review the prices for Red Cross lesson and water aerobics will remain the same at \$40.00 each.

The Council gave Sue permission to hire out of town lifeguards if the need arises.

In the Clerk's report, Clerk Miller reported that insurance agent Kathy Volk stated that the Craft Fair in the park would be covered.

There being no further business to come before the Elgin City Council, Mayor Schmitt declared the meeting adjourned.

The next regular meeting will be held on Monday, July 2, 2018 at 7:30 p.m. at the Elgin City hall.

Meeting adjourned at 8:50 p.m.

Mayor Mike Schmitt

City Clerk Vicki S. Miller

CLAIMS

GENERAL:

ERPPD,se,89.70-Great Plains Communications,se,51.98- Fitzgerald, Vetter & Temple,se,350.00-Jeanette Meis,se,125.00-Prudential,retirement,650.46-US Treasury,tax,2470.44-Elgin Review,prnt,127.70-APPEARA,su,44.16-Bank of Elgin,ins,2250.00-Black Hill Energy,se,174.86-Eakes Office Solutions,su,92.97-Dean's Market,su,16.98-Jordan Schindler,se,62.48-Tyco,annual fee,876.52-V.Miller,su,101.56-Payroll,1819.03

SALES TAX:

Pool Fund: 3255.40-General Fund,1039.47-Youth Fund-1500.00

STREET:

ERPPD, se, 1176.96- Verizon Wireless, su,56.45-Elgin One Stop,su,344.35-Black Hills Energy,se,82.08-Home Town Station,su,45.82-Pollock Redi Mix,su,8082.50-Bomgaars,su,269.99-Don E. Poulsen,ex,25.00-Payroll,1260.43

WATER:

ERPPD,se,791.55-Verizon Wireless,su,56.46-Great Plains Communications, se,45.04-D.Poulsen,ex,25.00-One Call Concepts,se,5.27-Central Community College,classes,170.00-NE DEQ,payment,4879.05 US Post Office,su,24.70-Dept of Revenue,tax,1516.87-Payroll,2520.85

SEWER:

ERPPD,se,828.10-Great Plains Communications,se,49.18-Midwest Labs,Test,479.53-Dept of Revenue,tax,603.11-One Call Concepts,se,5.26-NE DEQ,payment,3397.78 -Payroll,972.30

FIRE:

ERPPD,se,149.16-Great Plains Communications,se,55.96-APPEARA,su,44.16-Black Hills nergy,se,369.43

POLICE:

Antelope Co Sheriff,se,2,700.00

TRASH PICKUP/RECYCLING:

Bud's Sanitary Service,se,4698.00-Betty Moser,rent,100.00

POOL:

ERPPD,se,37.04-Black Hills Energy,se,34.01-Great Plains Communications,se,112.72-Bomgaars,su,108.97-In The Swim,su,1350.89-Stoneworx,se,562.50-Blackburn MFG,su,91.58-MARC,su,1079.14-B & S Concrete,se,27111.25-Jerry's Feed,su,35.68-Elgin Review,prnt,78.00-Dean's Market,su,64.38-Bank of Elgin,change,100.00

PARK:

ERPPD,se,636.55-NE Dept of Revenue,tax,200.56-Miracle,su,1370.00-Schmitt Construction,se,882.93-Arbor View Farm,su,900.00-Payroll,288.11

LIBRARY:

ERPPD,se,60.41-Amazon,bks,393.84-Black Hills Energy,se,98.34-Great Plains Communications,se,108.58-Dianne Gunderson,su,109.24-Nebraska Life,sub,44.00-Tammy Marshall,bk,13.00-Payroll,1134.84

YOUTH:

Elgin Baseball Boosters,su,1500.00-Kim Zwingman,su,350.00