

March Meeting Minutes

The Elgin City Council met for a regular meeting on Monday, February 5, 2018, at the Elgin City Hall. Notice of said meeting had been posted at three places, namely, U.S. Post Office, Dean's Market and the Elgin City Hall, as prescribed by law.

Mayor Schmitt called the meeting to order at 7:30 p.m., and announced the location of the Open Meeting Act.

Mayor Schmitt also opened the One and Six Year Street Hearing at 7:30 p.m.

Councilmen present were Duane Miller, Mike Dvorak, Jim Kittelson and Don Mackel.

Staff present was Don E. Poulsen, Vicki S. Miller and City Engineer John Zwingman.

Also present was Keith Gillham, Martin Wid, Luke Beckman, Keith Borer, Chad and Jamie Martinsen, Marty Henn, Jill McNally, Dennis Morgan, Connie Dvorak, Lynell Morgan, Kathy Dinslage, Jessica Reestman and Sheriff Robert Moore.

A motion was made by Dvorak to approve the previous regular meeting minutes. A second to the motion was made by Miller. All members voted aye and the motion carried.

Keith Gillham presented a changed design for two new bins at Central Valley Ag.

The proposed new bins will be located west of 1st Street on CVA's property.

One bin will be 55' 8" in diameter and 114' high, the second bin will be 61' 10" in diameter and 119' 3" high.

They will remove part of the existing metal building.

Chad Martinsen stated that there will still be increased noise, dust and traffic.

Mr. Gillham explained that they plan on adding an additional scale to help with traffic backup.

Mayor Schmitt explained that this is just an informational meeting tonight, no decisions will be made.

Mr. Martinsen stated there will still be problems with increased noise and dust.

Mayor Schmitt stated that those problems will be looked at before a decision is made.

Councilman Mackel stated we live in a farming community and need to realize that.

Marty Henn and Jill McNally were present to request the use of the ballfield for a 10 and Under Tournament.

The tournament, if awarded to Elgin, would be June 25th through July 1st.

Henn and McNally stated that they would need to block off the streets around the ballfield to charge admission.

They just wanted to know if the City would approve this, before they put in to hold the tournament.

A motion was made by Kittelson to approve the request. A second to the motion was made by Miller. All members voted aye and the motion carried.

The pool parking lot was again discussed. Councilman Dvorak thought maybe another entrance should be installed, that way people dropping off their children could enter from the west and then exit through the existing entrance.

Clerk Miller mentioned that she had been approached about a possible donation to the parking lot, but they were going to let her know by the meeting, and she has heard nothing more.

The estimated costs discussed last month for a 60' x 70' parking area was asphalt overlay \$10,252, concrete \$16,800.00 and curb and guttering \$2760.00.

Discussion was also held on a sidewalk down to the mechanical building and an approach to the gate on the west.

Following discussion, a motion was made by Mackel to concrete the parking area and install curb and guttering. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Water and sewer tapping was discussed. Utility Superintendent Poulsen had obtained prices regarding expenses for tapping several sized taps.

¾-5/8 tap \$429.02
1" tap \$605.69
1-1/2" tap \$1296.99
2" tap \$1774.00

The prices do not include the digging expenses.

City Engineer Zwingman suggested that a little be added for digging and personnel time. Superintendent Poulsen stated that he has starting installing nothing under 1".

Following discussion a motion was made by Dvorak to charge \$800.00 to tap a 1" line, anything larger than a 1" tap will be at the expense of the individual. A second to the motion was made by Miller. All members voted aye and the motion carried.

A proposal for mosquito control was reviewed. The proposal is \$800.00 per month for June through September with four treatments per month including a chemical rotation program.

If prepaid by April 1, 2018 there is a 5% discount, the cost would be \$3,040.00.

A motion was made by Mackel to sign the contract and prepay \$3,040.00. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Connie Dvorak, Kathy Dinslage and Lynell Morgan member of the park board met with the Council to discuss the park and Centennial Garden.

The park board thinks that 6 evergreens could be planted along the west side of the park.

There are 3 crab trees that are either completely or partially dead and need to be removed.

They also requested that a sidewalk be installed from the round shelter to the bathrooms.

When asked when the best time to plant the trees, Mrs. Dvorak stated April or May.

Mrs. Dvorak also stated that the FFA would do a service project and help with clean up in April or May.

Discussion was held on the problem with the crumb rubber under the swings and the merry-go-round.

Clerk Miller will check into some different options.

Jessica Reestman asked the Council to approve a Special Designated Permit for an EKG event. They will be hosting a hypnotist on Friday, April 13, 2018 at the Elgin Community Center from 1:00 p.m. until 1:00 a.m.

A motion was made by Dvorak to approve the Special Designated Permit. A second to the motion was made by Miller. All members voted aye and the motion carried.

City Attorney Bartell advised by email, that he had reviewed the contract with Antelope County to provide law enforcement services. The cost will remain at \$2,700.00 per month.

A motion was made by Mackel to approve the contract with Antelope County. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Pool applications were reviewed. Sue Vanis applied for manager, Jill Schindler applied for full time guard and assistant manager, Grace Henn applied for full time lifeguard and Kayce Kallhoff applied for full time lifeguard.

A motion was made by Dvorak to hire all applicants. A second to the motion was made by Mackel. All members voted aye and the motion carried.

Discussion was held on the amount of armor coat oil to bid this year. Poulsen requested that we go back to purchasing 10,000 gallons.

Following discussion it was decided to request bids for two complete loads or 13,000 gallons.

A motion was made by Kittelson to request bids for 13,000 gallons of armor coat oil, with the City purchasing the gravel. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

City Engineer Zwingman explained the break down for the water and sewer lines at Meadowbrook Subdivision. The total bill was \$80,872.32. The City's share with engineering fees is \$18,336.14, with Ms Koinzan's cost at \$62,536.18.

A motion was made by Dvorak to pay \$18,336.14. A second to the motion was made by Miller. All members voted aye and the motion carried.

The City Council read a letter sent by Jeannette Meis regarding the problem with mud in the alley by her home.

Ms Meis stated the City created the problem when they cut down the alley and created the high drop off.

The alley was cut down to help with drainage around her house, which she had request that something be done.

Councilman Miller stated he would go put more rock in the alley.

Mayor Schmitt stated that when he dries up we could go in and take the manhole down and do it right, but the major problem is that her house sits to low.

A building permit from Dave Schrage was reviewed. Mr. Schrage plans to build a 32'x50' garage at 210 N Myrtle Street.

A motion was made by Miller to approve the permit. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

City Engineer Zwingman explained the One and Six Year Street plan to the Council.

The one year plan is for maintenance only. The six year plan has ten projects listed. The projects have been in the plan for several years. Zwingman stated he just updated the costs of the projects.

Zwingman also explained that nothing is set in stone, if we want to do a project we would need to do some paperwork and file it with the State.

Zwingman will talk to the NDOR regarding the Highway 14 plan scheduled for 2020, because if it is still in the plans, we will need to start the design process for the water lines this fall.

There was no other public opinion either written or verbally.

Dvorak read Resolution 2018-1, a resolution approving the One and Six Year Street Plan, and moved for its passage. A second to the motion was made by Miller. All members vote aye and the motion passed.

Mayor Schmitt closed the One and Six Year Street Hearing at 8:45 p.m.

In the maintenance report, Poulsen thanked the Sheriff's Department with their help in getting vehicle off the street for snow removal.

Non-working meters will be updated in two weeks.

The Council will plan a walk through all City building at the April meeting.

In the Sheriff's report there is a correction to the December report and the 2017 year-end report.

In December there were 111 hours and 44 minutes spent in Elgin and 9-911 calls

The total for 2017 is 1241 hours and 1 minute and 86-911 calls.

In January there were 84 hours and 4 minutes and 4-911 calls.

In February there were 138 hours and 51 minutes and 2-911 calls.

In the trash/recycling report Clerk Miller asked if the Council wanted to hold a community cleanup day this year.

Clerk Miller will check on availability of dumpsters for the first or second week in May. The event will be held one day only.

A motion was made by Miller to accept the treasurer's report subject to audit. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

A motion was made by Dvorak to pay the claims and approve the transaction report. A second to the motion was made by Mackel. All members voted aye and the motion carried.

(CLAIMS)

There was nothing to report in the Attorney's report or the Councilman's report.

In the Clerk's report, Clerk Miller reported that she would be attending the annual Clerk's Academy in Grand Island March 27th to March 29th.

There being no further business to come before the Elgin City Council, Mayor Schmitt declared the meeting adjourned. The next regular meeting will be held on Monday, April 2, 2018 at the Elgin City Hall at 7:30 p.m. The meeting ended at 9:00 p.m.

Mayor Mike Schmitt

City Clerk Vicki S. Miller

CLAIMS

GENERAL:

ERPPD,se,93.80-Great Plains Communications,se,51.93- Fitzgerald, Vetter & Temple,se,350.00-Jeanette Meis,se,75.00-Prudential,retirement,690.24-US Treasury,tax,2630.42-Elgin Review,prnt,367.68-Dean's Market,su,22.82-APPEARA,su,25.10-Bank of Elgin,ins,2250.00-Black Hill Energy,se,301.10-Eakes Office Solutions,su,19.35-Payroll,1819.04

SALES TAX:

Pool Fund: 8634.82

STREET:

ERPPD, se, 1208.58- Verizon Wireless, su,55.47-Elgin One Stop,su,463.25-Black Hills Energy,se,164.44-

Central Valley Ag,su,9.70-Corner Service,su,698.00-NE Environmental,su,364.19-B's Enterprises,su,68.40
MARC,su,321.63-Beckman Lumber,machine rent,234.00-Elgin Review,prnt,10.74-Kayton,su,93.86-
Payroll,1344.99

WATER:

ERPPD,se,988.55-Verizon Wireless,su,55.47-Great Plains Communications, se,45.00- NE Health Lab,test,
474.00-CVA,su,16.70-Core & Main,su,248.57-US Post Office,su,59.40-Dept of Revenue,
tax,1643.63-Kayla Morrow Account,return,100.00-Alann Counihan Account,return,100.00-Payroll,2689.99

SEWER:

ERPPD,se,1009.62-Great Plains Communications,se,49.13-Midwest Labs,Test,182.75-Dept of
Revenue,tax,620.89-MARC,su,1771.62-Payroll,1028.22

FIRE:

ERPPD,se,143.95-Great Plains Communications,se,55.91-APPEARA,su,25.09-Black Hills nergy,se,642.95
-EVFD,allotment,2300.00

POLICE:

Antelope Co Sheriff,se,2,700.00

TRASH PICKUP/RECYCLING:

Bud's Sanitary Service,se,4630.50-Betty Moser,rent,100.00

POOL:

ERPPD,se,30.14-Black Hills Energy,se,33.63-DHHS,license,40.00-Stoneworx LLC,se,562.50

PARK:

ERPPD,se,71.07-Payroll,316.77

LIBRARY:

ERPPD,se,69.88-Amazon,bks,243.97-Black Hills Energy,se,168.89-Great Plains Communications,se,
108.30-Wacker Home Improvement,rprs,226.00-Barb Bode,bks,27.33-Center Point,bks,168.00-Payroll,
1134.86

YOUTH: