

May Meeting Minutes

The Elgin City Council met for a regular meeting on Monday, May 7, 2018, at the Elgin City Hall. Notice of said meeting had been posted at three places, namely, U.S. Post Office, Dean's Market and the Elgin City Hall, as prescribed by law.

Mayor Schmitt called the meeting to order at 7:30 p.m., and announced the location of the Open Meeting Act.

Councilmen present were Duane Miller, Mike Dvorak, Jim Kittelson and Don Mackel.

Staff present was Don E. Poulsen and Vicki S. Miller.

Also present was Kathy Volk, Colton Marsh, Duane Esau, Alan Reicks, Kathy Dinslage, Jessie Reestman and Sheriff Moore.

A motion was made by Kittelson to approve the previous regular meeting minutes. A second to the motion was made by Miller. All members voted aye and the motion carried.

Colton Marsh presented the Council with the City's insurance renewal and explained that there was a 3% increase over last year, due to the work comp increase. The total cost will be \$23,699.00. Last year's cost was \$20,098.00.

Discussion was held on the increase on the payroll insurance audit. Mr. Marsh and Clerk Miller will check into the difference of the audit.

Mr. Marsh also presented the Fire Pak renewal for the fire department. The cost of the renewal is \$10,157.00.

A motion was made by Dvorak to approve the insurance renewals. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Duane Esau met to request permission to close down Oak Street from 6th Street to Terry Reicks driveway on Saturday, September 9, 2018 for the annual car show.

A motion was made by Mackel to approve the request. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

Kathy Dinslage asked permission for the Young and Lively to hold a Craft Fair in conjunction with the car show and use the tennis courts.

The Council gave permission for the Craft Fair to be held in the park and the use of the tennis courts.

Also discussed were additional trash cans and another dumpster.

A letter was received from the Elgin Baseball Boosters asked for funding for uniforms, balls, equipment and paying for umpires. The request was for \$1,500.00 from the sales tax funds.

A motion was made by Kittelson to approve the funding. A second to the motion was made by Miller. All members voted aye and the motion carried.

A motion was made by Miller to approve Lacy Vanis to Elgin Rescue Service. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Mayor Schmitt read a proclamation, declaring May 2018 as Mental Health Month in Elgin.

Discussion was held on the bridge planks sold to Keith Heithoff. Mr. Heithoff purchased the bridge planks, but has not picked them up yet.

Following discussion a motion was made by Dvorak to contact Mr. Heithoff and tell him he needs to pick up the planks within two weeks or they will be delivered at a cost of \$150.00. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

Alan Reicks met with the Council to discuss Vetch Day's events. Vetch Days will be held May 31st, June 1st and June 2nd.

Mr. Reicks asked permission to close the alley behind Boomerangs to have the BBQ and beer garden on Saturday night and possibly Friday night to hold putt-putt golf.

A motion was made by Mackel to approve the request. A second to the motion was made by Miller. All members voted aye and the motion carried.

Building permits received from Jolene Koenig and Michael Becker were reviewed.

Mrs. Koenig will be placing a 14' x 24' utility shed on her property at 102 Oak Street.

Mr. Becker will be placing a retaining wall on his property at 300 N 5th Street.

Following review, a motion was made by Kittelson to approve the building permits. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

There was nothing reported in the maintenance report.

Jessica Reestman met with the Council requesting approval of a Special Designated Permit for the Bull-A-Rama to be held on Friday, June 8th from 2:00 p.m. until 1:00 a.m.

Mrs. Reestman also requested permission to close down 1st Street from Pine to Maple for the event.

Also ambulance and personnel will be needed.

A motion was made by Kittelson to approve the Special Designated Permit and the closing of 1st Street. A second to the motion was made by Mackel. All members voted aye and the motion carried.

Mrs. Reestman also requested approval of a Special Designated permit for June 1st and June 2nd from 2:00 p.m. until 1:00 a.m. for the Vetch Day's events.

A motion was made by Mackel to approve the Special Designated Permit. A second to the motion was made by Miller. All members voted aye and the motion carried.

Sheriff Moore presented the sheriff's report for March and April. There were 117 hours and 15 minutes and 1 911 call in March and 105 hours and 24 minutes and 5 911 calls in April.

Sheriff Moore also informed the Council that Deputy Hartman will be leaving the department.

In the Attorney's Report, Clerk Miller reported that nothing had been decided on the Orlowski court case.

In the Pool Report the Council set Sunday May 27th, 2018 for the open pool date.

Also discussed was a \$.25 wage increase for all returning full time pool personnel. A motion was made by Dvorak to approve the increase. A second to the motion was made by Mackel. All members voted aye and the motion carried.

In the Trash/Recycling report the Council was reminded that the Community Clean Up day will be Thursday, May 10, 2018.

A motion was made by Mackel to accept the treasurer's report, subject to audit. A second to the motion was made by Dvorak. All members voted aye and the motion carried.

A motion was made by Dvorak to approve the transaction report and to pay the claims, with additional claims to Elgin Insurance Services for insurance, with \$23,699.00 out of general fund and \$10,157.00 out of fire fund. The additional claim to Hubel Iron out of the street fund for \$379.27 was also approved. A second to the motion was made by Kittelson. All members voted aye, with Miller abstaining on the claim to City Clerk Miller, and the motion carried.
(CLAIMS)

In the Councilman's report, Mayor Schmitt asked the Council to make a note of anything they think needs to be done or anything they seen during the walk through and present it at the next meeting.

Also discussion was held on the remaining pool expenses, with no action being taken.

There was nothing to report in the Clerk's report.

There being no further business to come before the Elgin City Council, Mayor Schmitt declared the meeting adjourned. The next regular meeting will be held on Monday, June 4, 2018, at 7:30 p.m. at the Elgin City Hall. Meeting ended at 8:45 p.m.

Mayor Mike Schmitt

City Clerk Vicki S. Miller

CLAIMS

GENERAL:

ERPPD,se,89.27-Great Plains Communications,se,53.22- Fitzgerald, Vetter & Temple,se,350.00-Jeanette Meis,se,125.00-Prudential,retirement,656.85-US Treasury,tax,2495.92-Elgin Review,prnt,191.78- APPEARA,su,69.26-Bank of Elgin,ins,2250.00-Black Hill Energy,se,209.17-Eakes Office Solutions,su, 30.29-Dean's Market,su,6.36-Almquist, Maltzahn,Galloway, Luth,se,6825.00-CORE,dues,200.00-Elgin Public Schools,licenses,890.00-NEDD,dues,839.47-Walt's Computer,su,1000.00-Elgin Ins. Services,ins, 23699.00-Payroll,1819.05

SALES TAX:

Pool Fund: 1769.98-Fire Fund-50,000.00

STREET:

ERPPD, se, 1185.21- Verizon Wireless, su,56.45-Elgin One Stop,su,121.13-Black Hills Energy,se,113.85-Home Town Station,su,138.89-Corner Service,rprs,265.21-ACES,se,1250.00-Bauer Welding,rprs,97.50-Sapp Bros,su,166.03-R.Henn,cell,60.00-DJ Lawn Service,su,580.00-CVA,su,1.88-Hubel Iron,su,379.27-Payroll,1852.35

WATER:

ERPPD,se,859.49-Verizon Wireless,su,56.46-Great Plains Communications, se,46.28- NE Health Lab,test,101.00-D Poulsen,ex,21.79-One Call Concepts,se,5.87-CVA,su,15.69-NeRWA,dues,75.00-Sargent Drilling,su,1343.32-R.Henn,cell,60.00-US Post Office,su,49.40-Dept of Revenue,tax,30.65-Payroll,3704.69

SEWER:

ERPPD,se,1017.38-Great Plains Communications,se,50.42-Midwest Labs,Test,205.55-Dept of Revenue,tax,10.64-One Call Concepts,se,5.86-Jerry's Feed,ex,5.00-NeRWA,dues,75.00-Payroll,1421.68

FIRE:

ERPPD,se,148.24-Great Plains Communications,se,57.20-APPEARA,su,69.25-Black Hills nergy,se,468.00-Elgin Ins Services,ins,10157.00-EVFD,su,50,000.00

POLICE:

Antelope Co Sheriff,se,2,700.00-US Post Office,su,13.40

TRASH PICKUP/RECYCLING:

Bud's Sanitary Service,se,4671.00-Betty Moser,rent,100.00

POOL:

ERPPD,se,30.14-Black Hills Energy,se,34.01

PARK:

ERPPD,se,433.83-NE Dept of Revenue,tax,24.69-Bomgaars,su,569.85-Mike Schmitt,su,36.17-CVA,Su,4.99-John Root,refund,160.00-Payroll,430.66

LIBRARY:

ERPPD,se,65.38-Amazon,bks,237.49-Black Hills Energy,se,130.84-Great Plains Communications,se,109.81-Dianne Gunderson,su,213.45-Consumer Report,sub,26.00-Barb Bode,su,243.09-Biblionx,su,800.00-Walt's Computer,su,239.99-Payroll,1134.84

YOUTH:

St. Boniface Ball Field Asso,rent,3,000.00-ERPPD,se,24.94