

AGENDA
REGULAR MEETING
January 7, 2019
7:30 p.m.

1. Call to order and announce the location of the Open Meetings Act
2. Open Hearing to Consider Objections to the creation of Street Improvement District 2018-1
3. Approve the previous Regular Meeting Minutes and Liquor License Hearing Minutes
4. Discussion and action on Objections to the Creation of Street Improvement District 2018-1
5. Discussion and action on Resolution 2019-1, stating the City will commence construction of improvements in Street Improvement District 2018-1 and will levy assessments on the lots and parcels of land abutting on or adjacent to the streets in the District.
6. Discussion and action on Building Permits:
7. Maintenance Report:
8. Sheriff's Report:
9. Attorney's Report:
10. Trash/Recycling Report:
11. Treasurer's Report:
12. Transaction Report and Claims:
13. Councilman's Report:
14. Clerk's Report:
15. Adjournment

Next Regular Meeting will be held on Monday, February 4, 2019 at 7:30 p.m.

THE BOARD MAY ENTER INTO CLOSED SESSION TO DISCUSS ANY MATTER ON THIS AGENDA WHEN IT IS DETERMINED BY THE BOARD THAT IT IS CLEARLY NECESSARY FOR PROTECTION OF THE PUBLIC INTEREST OR THE PREVENTION OF NEEDLESS INJURY TO THE REPUTATION OF AN INDIVIDUAL AND IF SUCH AN INDIVIDUAL HAS NOT REQUESTED A PUBLIC MEETING, OR AS OTHERWISE ALLOWED BY LAW. ANY CLOSED SESSION SHALL BE LIMITED TO THE SUBJECT MATTER FOR WHICH THE CLOSED SESSION WAS CALLED. IF THE MOTION TO CLOSE PASSES, THE PRESIDING OFFICER IMMEDIATELY PRIOR TO THE CLOSED SESSION SHALL RESTATE ON THE RECORD THE LIMITATION OF THE SUBJECT MATTER OF THE CLOSED SESSION.

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January Meeting Minutes

The Elgin City Council met for a regular meeting on Monday, January 7, 2019, at the Elgin City Hall. Notice of said meeting had been posted at three places, namely, U.S. Post Office, Dean's Market and the Elgin City Hall, as prescribed by law.

Mayor Schmitt called the meeting to order at 7:30 p.m., and announced the location of the Open Meeting Act. Mayor Schmitt also opened the Hearing to Consider Objections to the creation of the Street Improvement District 2018-1.

Councilmen present were Duane Miller, Mike Dvorak, Don Mackel and Jim Kittelson.

Staff present was Don E. Poulsen, Vicki S. Miller and City Engineer John A. Zwingman.

Also present was Dennis Morgan.

Discussion was held on the objections of the creation of the Street Improvement District 2018-1. There were no objections either written or verbal on the creation of the Street Improvement District 2018-1.

Resolution 2019-1, a resolution approving the construction of improvements in Street Improvement District 2018-1 and will levy assessments on the lots and parcels of land abutting on or adjacent to the streets in the District in proportion to the benefits to such lots and parcels of land, and moved for its passage. A second to the motion was made by Dvorak. Roll call vote: Ayes; Dvorak, Mackel, Kittelson and Miller. Nays; none. There being four ayes and no nays, Mayor Schmitt declared Resolution 2019-1 passed and adopted.

A motion was made by Mackel to approve the previous regular meeting minutes and the liquor license hearing minutes. A second to the motion was made by Kittelson. All members voted aye and the motion carried.

In the maintenance report, discussion was held on scheduling a work day in the spring to get the mats placed under the playground equipment.

Mayor Schmitt asked that after Bud's Sanitary Service has emptied the dumpsters at the park, the maintenance personnel take them up to the shop until summer.

Mayor Schmitt stated that the maintenance personnel had done a great job on the streets after the recent snow storm.

In the Sheriff's report the November report showed 89 hours and 8 minutes and 5 911 calls.

There was nothing to report in the attorney's report or the trash/recycling report.

A motion was made by Dvorak to accept the treasurer's report, subject to audit. A second to the motion was made by Miller. All members voted aye and the motion carried.

A motion was made by Miller to pay the claims and approve the transaction report. A second to the motion was made by Kittelson. All members voted aye, with Mackel abstaining on the claims from Don's Electric and Miller abstaining on the claims from the City Clerk, and the motion carried. (CLAIMS)

In the Councilman's report, Kittelson informed the Council that the cost to fix the fire siren at Pope John will be \$1,800.00.

Poulsen stated that Bruce Clark is going to look at the fire siren by Jerry Hestekind's, but hadn't yet.

Poulsen reported that he had changed the fuse in the fire siren at the fire hall again. Councilman Mackel told him to make sure he use fuse-tron fuses.

City Engineer Zwingman reported that he had a meeting scheduled with the NDOR on February 18, 2019 at 1:30 p.m. to discuss funding opportunities.

City Clerk Miller stated that she had received information on USDA loans and grants that could possibility be used for sidewalks, curb and gutters. City Engineer Zwingman will call to obtain information on this.

There being no further business to come before the Elgin City Council, Mayor Schmitt declared the meeting adjourned. The next regular meeting will be held on Monday, February 4, 2019 at 7:30 p.m. at the Elgin City Hall. Meeting ended at 7:46 p.m.

Mayor Mike Schmitt

City Clerk Vicki S. Miller

CLAIMS

GENERAL:

ERPPD,se,91.72-Great Plains Communications,se,52.21- Fitzgerald, Vetter & Temple,se,399.88- Prudential,retirement,920.35-US Treasury,tax,4263.02-Elgin Review,prnt,89.28-APPEARA,su,24.73-Bank of Elgin,ins,2250.00-Black Hill Energy,se,235.63-Dean's Market,su,252.99-B Reikofski,se,65.00- NE Dept of Revenue,tax,1037.08-NE Dept of Labor,tax,453.17-Neligh News & Leader,se,500.00- V. Miller,su,716.23-Johnson Security Solutions,se,27.39-Payroll,2062.48

SALES TAX:

Pool Fund: 2000.41

STREET:

ERPPD, se, 1183.98- Verizon Wireless, su,56.46-Elgin One Stop,su,299.58-Black Hills Energy,se,124.09- Home Town Station,su,233.20-CVA,su,123.87-Elgin Review,prnt,110.49-Corner Service,rprs,515.00- BlackStrap,su,730.80-Antelope County Clerk,se,46.00-Payroll,1239.06

WATER:

ERPPD,se,923.77-Verizon Wireless,su,56.46-Great Plains Communications, se,47.85-US Post Office, su,83.04-NE Dept of Revenue,tax,315.22-NE Public Health Lab,test,66.00-Municipal Supply,su,611.00- One Call Concepts,se,\$.75- Antelope County Clerk,se,10.00-Payroll,2478.10

SEWER:

ERPPD,se,1093.15-Great Plains Communications,se,49.41-Midwest Labs,Test,182.75-Dept of Revenue, tax,58.29-One Call Concepts,se,\$.75-US Post Office,su,58.33-Payroll,956.29

FIRE:

ERPPD,se,137.21-Great Plains Communications,se,56.19-APPEARA,su,24.72-Black Hills Energy,se, 543.00

POLICE:

Antelope Co Sheriff,se,2,700.00

TRASH PICKUP/RECYCLING:

Bud's Sanitary Service,se,4738.50-Betty Moser,rent,100.00-US Post Office,su,58.33

POOL:

ERPPD,se,50.74-Black Hills Energy,se,33.07-Bank of Elgin,loan,2227.79-Elgin Review,prnt,136.00

PARK:

ERPPD,se,417.69-NE Dept of Revenue,tax,50.28-Payroll,282.76

LIBRARY:

ERPPD,se,65.30-Amazon,bks,383.42-Black Hills Energy,se,152.95-Great Plains Communications,se, 120.33-Don's Electric,rprs,48.50-Payroll,1134.84

YOUTH:

ERPPD,se,24.94